

MARKYATE PARISH COUNCIL

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Clerk to the Council: Mrs V Tilley

Notice is hereby given that there will be a meeting of Markyate Parish Council in the Y2K Hall, Cavendish Road, Markyate, AL3 8PS, on Tuesday 3rd June 2025 at 7:30pm. Councillors are respectfully summoned to attend this meeting for the transaction of business in the agenda below.

The meeting is open to members of public and press.

V Tilley

Vicki Tilley

Clerk to the Council

28th May 2025

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

Please note all meetings of the Parish Council and Committees may be reported by use of filming etc.

AGENDA

45/25 To receive and note apologies for absence.

46/25 To receive any Declarations of Interest relating to items on the agenda.

- (a) To receive declarations of interest from councillors on items on the agenda.
- (b) To receive written requests for dispensations for declarable interests; and
- (c) To grant any requests for dispensation as appropriate.

47/25 To approve and sign the Minutes of the Meeting of Markyate Parish Council held on 6th May 2025, as circulated.

48/25 Public Questions, to hear representations from the public as per Standing Order 3 (e to k)

49/25 To receive report from County Councillor Caroline Smith-Wright

50/25 To receive report from Borough Councillor Jane Timmis, including on Luton Airport.

51/25 To receive report from area police officers

52/25 Planning decisions below:

1	25/00527/DRC	Details as required by condition 4 (hard and soft landscaping) attached to planning permission 23/01283/FUL	The New Coach House, Luton Road	Granted
2	25/00619/FUL	Retention and upgrade of existing external gate to rear	Markyate Grill, 121 High Street	Granted
3	23/00916/DRC	Details required by Condition 3 (Community Use Agreement) and 4 (Lighting) attached to planning permission 22/02010/FUL - Multi Use Games Area with a green polymeric surface	Markyate JMI School, Cavendish Road	Granted
4	22/00371/MFA	Demolition of former residential care home (C2) and 2 detached dwelling houses (C3) and construction of 4 x 2 storey buildings forming 34 flats (12 affordable dwellings) with associated hard and soft landscaping, parking, bin store and main entrance gateway.	Caddington Hall, Luton Road	Granted
5	25/00998/TCA	Tree works	1 Blacksmiths Row	Raise No Objection

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6	25/00829/FHA	Hip to Gable Extension and Rear Dormer Window to Facilitate Roof Conversion	49 London Road	Granted
7	25/00666/LBC	Replacement of the five single glazed wooden sash windows on the first floor.	1 Christina Court	Granted

53/25 To consider planning applications below:

1	3 Dammersey Close	Hip to gable extension including new dormer to rear of the property & rooflights to the front.	25/01137/LDP
2	Foxdell Farm, Luton Road	Demolition of commercial and equestrian buildings and farmhouse, and redevelopment for residential development of 10 dwellings with access, landscaping and associated works.	25/01092/MFA
3	Land On Northwest Side Of Green Lane	Material Change of Use of Land from Equestrian to a Mixed Use of Equestrian and Gypsy/Traveller Site comprising the siting of 1 Mobile Home, 1 Touring Caravan, and the alterations to existing stables building.	25/01194/FUL
4	Roe End Farm Roe End Lane	Demolition of existing store shed and garage. Conversion and extension of existing outbuilding to form annexe, new car port and all ancillary works.	25/01269/FHA and 25/01270/LBC
5	131 High Street	Installation of new sliding doors and external shutters to shop front	25/01286/RET

54/25 To consider planning applications received in last 6 days. Circulated by email.

55/25 To receive and approve updated risk assessments. As circulated.

56/25 Finance

- To receive and sign bank reconciliation.
- To receive and note Asset Register 2024/25, as of 31 March 2025.
- To approve the Markyate Parish Council Statement of Accounts 2024/25.
- To receive the report from the Internal Auditor for 2024/25, as circulated.
- To approve AGAR Section 1 Annual Governance Statement 2024/25.
- To approve AGAR Section 2 Accounting Statements 2024/25.
- To approve the dates for the Period for the Exercise of Public Rights of Monday 9th June 2025 to Friday 18th July 2025 and to confirm the dates the Notice is to be published on the Council's website.
- To note a letter to the Internal Auditor confirming the above was signed by the Chair of the Parish Council.

57/25 To authorise the signing of cheques for payment and the signing of the Accounts schedule, as circulated.

58/25 To approve removal of D Fitzsimons and addition of A Draper on bank mandates and internet banking, and application for deposit card for A Draper.

59/25 To discuss and agree response to Markyate School request to install gate from MUGA to village hall land. (MM)

60/25 To discuss and agree if appropriate purchase of a memorial to former Clerk, J Bissmire. (SP)

61/25 To approve updated Who We Are and What We Do, as circulated.

62/25 To consider and agree action on CCTV repair quote, as circulated.

Clerk's report