

MARKYATE PARISH COUNCIL

Parish Office, Y2K Hall, Cavendish Road, Markyate, Herts. AL3 8PS
01582 840110
clerk@markyateparishcouncil.gov.uk www.markyateparishcouncil.gov.uk
Clerk to the Council: Mrs V Tilley

The public are invited to attend all meetings of the Parish Council

ANNUAL MEETING OF MARKYATE PARISH COUNCIL

Notice is hereby given that the Annual Meeting of the Parish Council will be held in the Y2K Hall, Cavendish Road, Markyate on **Tuesday 7 May 2023 at 7.30pm** for the purpose of transacting the business set out in the agenda below and all councillors are hereby summoned to attend.

V Tilley

Vicki Tilley
Clerk to the Council
29th April 2024

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please note all meetings of the Parish Council and Committees may be reported by use of filming etc.

AGENDA

- 1/24 To elect the Chair to hold office until the next Annual Meeting of the Parish Council.
- 2/24 To elect the Vice Chair to hold office until the next Annual Meeting of the Parish Council.
- 3/24 To receive and note apologies for absence.
- 4/24 To receive any Declarations of Interest relating to items on the agenda.
 - (a) To receive declarations of interest from councillors on items on the agenda.
 - (b) To receive written requests for dispensations for declarable interests; and
 - (c) To grant any requests for dispensation as appropriate.
- 5/24 To establish and accept appointment of Committees of the Parish Council:
 - 1. Budget & Finance Committee
 - 2. Halls Committee
 - 3. Markyate Cemetery Committee
 - 4. Staffing Committee
 - 5. Aley Green Cemetery Committee representativesTo discuss and agree the possible creation of a Planning Committee
- 6/24 Election of Chairs and Vice Chairs to the committees.
- 7/24 To appoint members to serve on the committees.
- 8/24 To review and adopt Terms of Reference for the committees. As circulated.
- 9/24 To review and adopt the Scheme of Delegation. As circulated.

MARKYATE PARISH COUNCIL

- 10/24 To appoint and allocate individual councillors' areas of interest and responsibility. 2023/24 Who We Are circulated.
- 11/24 To approve and sign the Minutes of the Meeting of Markyate Parish Council held on 2nd April 2024, as circulated.
- 12/24 To receive and note the draft minutes of the Annual Gathering of the Parish held on 16th April 2024. As circulated.
- 13/24 To receive and approve the Chair's Report for publication and distribution. As circulated.
- 14/24 Public Questions, to hear representations from the public as per Standing Order 3 (e to k).
- 15/24 To receive report from County Councillor Terry Douris
- 16/24 To receive report from Borough Councillors Jane Timmis and Ed Barradell
- 17/24 Planning decisions below:

1	23/02576/DRC	21/01335/FUL Construction of two new semi-detached cottages and new boundary wall,	Land Rear To 64 High Street	Withdrawn
2	24/00231/FUL	Roof replacement and external wall cladding, window renewal, internal balustrade, non-slip flooring, external canopy and associated works.	42 - 44A Pickford Road	Grant
3	24/00232/FUL	As above	46 -48a Pickford Road	Grant
4	24/00237/FUL	Change of use of former Methodist Chapel to office and creation of new vehicle crossover	Wesleyan Chapel, Albert Street	Refused
5				

- 18/24 To consider planning applications below:

1	24/00775/RET	Replacement of existing raised decking due to erosion of materials. *Extension for comments requested, DBC have requested more plans from applicant.	Springholme Cavendish Road
2	24/00894/TCA	Works to trees.	The Grange, 8 High
3	23/02168/RET 23/02373/LBC	Retention of existing boundary fence. Applicant has appealed to Secretary of State.	New Lodge, Dunstable Rd

- 19/24 To consider planning applications received in last 6 days. Circulated by email.
- 20/24 To authorise the signing of cheques for payment and the signing of the Accounts schedule, as circulated.

MARKYATE PARISH COUNCIL

- 21/24 To receive and sign bank reconciliation.
- 22/24 To receive and note final quarter spend against budget, as circulated.
- 23/24 To note bank transfer to existing savings account for FSCS protected limits.
- 24/24 To note non-eligibility for the General Power of Competence.
- 25/24 To review and adopt the updated Publication Scheme, as circulated.
- 26/24 GDPR, to note Clerk as Data Protection Officer and review policies, procedures and practices in respect of GDPR. No changes from May 2023. Policies on website.
- 27/24 To consider and agree recommendations from Staffing Committee.
- 28/24 To review Standing orders and Financial Regulations. Previously circulated (Jan 2024 & Dec 2023) also available on website.
- 29/24 To note lease agreements with Dacorum Borough Council and Markyate Cricket Club.
- 30/24 To note Parish Council insurance policy arrangements from 1st October 2023 for 12 months. As circulated.
- 31/24 To note and review subscriptions to other bodies. As circulated.
- 32/24(a) To review policy for dealing with Press/Media. No changes from May 2023. Policies on website.
- 32/24(b) To review policies and procedures for employment. No changes from May 2023. Policies on website.
- 33/24 To review Code of Practice for Handling Complaints. As circulated.
- 34/24 To review expenditure incurred under S137 of the Local Government Act 1972. As circulated.
- 35/24 To confirm and adopt Meeting Dates 2024/25. As circulated.
- 36/24 To consider quotes received for playground inspection. As circulated.
- 37/24 To consider quotes received for replacement of play surface at Peggy's. As circulated.

Clerk's report