

# MARKYATE PARISH COUNCIL

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Clerk to the Council: Mrs D Sells, Mrs J Bissmire

## The public are invited to attend all meetings of the Parish Council

Notice is hereby given that there will be a meeting of **Markyate Halls Committee** to be held in the Y2K hall on **Tuesday 12<sup>th</sup> December 2023 at 7:30pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

*Vicki Tilley*  
Vicki Tilley  
Clerk to the Council  
6<sup>th</sup> December 2023

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

### AGENDA

- H037/23 To receive apologies for absence. **(Please give apologies direct to the Clerk prior to the meeting).**
- H038/23 To receive any Declarations of Interest relating to items on the agenda.
- H039/23 To approve and sign the minutes of the Halls Committee Meeting held on 24<sup>th</sup> October 2023 (circulated)
- H040/23 To receive comments and questions from the public as per Standing Order 1 (c to j)
- H041/23 To receive an update on Hall Hire Figures (circulated), and discuss any outstanding debts and report on new hirers
- H042/23 To discuss and agree any new maintenance issues around the Village Halls.  
1. Blocked toilet
- H043/23 To discuss progress with works recommended in Legionella Risk Assessment
- H044/23 To discuss the addition of solar panels
- H045/23 To receive update regarding works required following new fire risk assessment (Circulated)
- H046/23 To discuss replacement of carpet/curtains in old office
- H047/23 To discuss letter from hirer (Circulated)
- H048/23 To discuss position with air conditioning

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| H049/23 | To discuss driveway potholes                                 |
| H050/23 | To receive update regarding replacement of kitchen equipment |
| H051/23 | To discuss and agree new electricity contract                |
| H052/23 | To receive and agree halls budget for 2024/25                |

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